

State
District Name & code
City/ Town

**ACCOMODATION SURVEY
(MONTHLY)**

S.No.					
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1. Name of accommodation unit: (Please collect visiting card)

2.1 Number of room days occupied in the last month: _____

(TO BE COMPUTED AS SUM OF NUMBER OF DAYS THAT EACH CUSTOMER HAS STAYED FOR)

2.2 Room Occupancy % _____

2.3 Total number of guests: _____

2.4 Total number of domestic guests: _____

2.5 Total number of room nights for domestic guests: _____

2.6 Total number of foreign guests: _____

2.7 Total number of room nights for foreign guests: _____

3. Please generate the following statistics in respect of tourist inflow

Sl. No.	Type of Guests (Domestic – 1 Foreign – 2)	Name of the State (In case of domestic tourists) / Name of the country (in case of foreign tourists). Post the relevant state code/country code as provided in the list	Number of Guests	Room nights spent
TOTAL				

State
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S.No.					
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**ACCOMMODATION CENSUS
(QUARTERLY)**

1. Name of accommodation unit: (Please collect visiting card)

2. Type of accommodation unit **RECORD BY TICKING (SINGLE RESPONSE)**

- [1] 5 Star Deluxe Hotel and 5 Star Hotel
- [3] 3 Star Hotel
- [5] 1 Star Hotel
- [7] Bed & Breakfast Unit and Home Stays

- [2] 4 Star Hotel
- [4] 2 Star Hotel
- [6] Heritage Hotel
- [8] Others

3. Ownership **RECORD BY TICKING (SINGLE RESPONSE)**

- [1] Central Government
- [4] Proprietorship/ Partnership
- [7] Charitable Trust/ Society
- [2] State Government
- [5] Public Limited
- [8] If any other, please specify _____
- [3] Private Limited
- [6] PSU

6. Registered with.... **RECORD BY TICKING (MULTIPLE RESPONSES)**

- [1] State Tourism Department
- [3] Municipal Corporation
- [5] Health Department
- [7] If any other, please specify _____
- [2] Ministry of Tourism, New Delhi
- [4] Police Department
- [6] None

7. Please furnish the details of the following:

S. No.	Type of Room	Number of rooms	Number of beds	Room Tariff	
				Rs.	US Dollar (US \$)
1	Single AC				
2	Double AC				
3	Deluxe AC				
4	Suits AC				
5	Single Non AC				
6	Double Non AC				
7	Deluxe Non AC				

8	Suits Non AC				
9	Dormitory / Hall				
10	Any other				
Total (Post Code)					

8. Total number of employees: _____ (Permanent & Temporary)

Departments	Number of permanent employees	Number of casual or temporary employees	Total (Post Code)
Management Team			
Front Office			
F & B (Service)			
F & B (Kitchen)			
House Keeping			
Accounts			
EDP			
Security			
Sales & Marketing			
Purchase & Stores			
Human Resource			
Public Relation			
Engineering			
Telephone			
Health Club			
Laundry			
Other departments			
Total			

9. Number of people working in the age group of:

18 – 25yrs	26 – 30yrs	31 – 40yrs	41 – 50yrs	>50yrs

10. Category of accommodation unit for Sampling

- [1] Classified hotels
- [3] 10 -20 rooms

- [2] Having more than 20 rooms
- [4] less than 10 rooms